



# Yayasan Kasih Peduli Anak (YKPA)

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## YKPA CHILD PROTECTION CODE OF CONDUCT

YKPA endeavors to protect children in our care and those children we interact with, so we have adopted international standards towards this. The YKPA Code of Conduct are guidelines and expectations of YKPA officers, staff, volunteers, and all adults having contact with children. We must all be aware of these 'Child Safe' principals and practices and apply them in our work or volunteer activities. We also have a responsibility and in many cases a legal duty, to ensure the protection and safety of children in their care.

Children are vulnerable to the risk of harm from many sources and all YKPA-assisting persons have a responsibility to reduce this risk by challenging bad practices, identifying and reducing all risks to children in all YKPA programs and activities.. All adults who will have contact with YKPA children must agree to this conduct.

### **All persons who come into contact with YKPA-related children are asked to:**

- \* Strive to understand the children from the perspective of the children's culture, religion and ethnicity.
- \* Treat the children with respect, recognize them as individuals in their own right, work with them in a spirit of cooperation in a partnership of mutual trust, regard the children positively, and value them as individuals with specific needs and rights.
- \* Agree that children have the right to be listened to; to have their views given careful consideration; to be encouraged and helped to participate in decisions affecting them; and to have their welfare and development promoted and safeguarded so that they can achieve their full potential.
- \* Strive to be helping the needs of children, not having the children be meeting the needs of adults.
- \* Promote a culture of openness where issues and concerns can be raised and discussed

### **All persons who come into contact with children must avoid and challenge practices that leave children at risk for abuse and recognize potential situations which might lead to child abuse, such as:**

- \* Avoid situations which isolate children where behavior cannot be observed, such as in cars, offices, homes, bedrooms, etc. We want to ensure adults ensure visibility with children, and apply the 'two adults are present' rule, or arrange a suitable alternative at all times, especially when in a child's bedroom, and leaving the door open.
- \* Identify and avoid compromising and/or vulnerable situations which might lead to false accusations or worries of children being abused.
- \* Be aware that physically handling a child, perhaps to offer comfort or being playful, can be misconstrued by observers or the child.

### **Any person who comes into contact with children should never:**

- \* Place children at risk of injury from unsafe, dangerous, or illegal actions.
- \* Use any form of physical 'punishment', including hitting, physical assault or physical abuse.
- \* Do things for children of a personal nature which they are capable of doing for themselves.
- \* Spend excessive time alone with one child, excluding them from others.
- \* Discriminate through preferential treatment to one child (special attention, gifts, money, etc.) except under agreements with YKPA leaders.
- \* Stay overnight in the same room with a child, or invite a child to their place of residence except under supervision by YKPA leaders.
- \* Engage in any form of inappropriate physical behavior, such as kissing, hugging, or touching a child
- \* Use language, or act in a physically or sexually provocative manner, or wear sexually expressive clothing.
- \* Enter any form of sexual relations with children
- \* Shame, humiliate, belittle, or degrade children or engage in emotional abuse.
- \* Take images of children (photos or video), which are explicit and undermine the child's dignity.
- \* Display children's photos in public places or on the internet without specific permission from YKPA leaders (this could be dangerous to a child).
- \* Make comments to the media or others about a specific child's personal information or their child protection issues (except where the Founder or Leader have previously been made aware and have agreed in advance).

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Potential staff, volunteer or other

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Date